

Dudley MBC General Risk Assessment Record

Directorate	Children's Services			
Division	Quality and Partnership			
Assessment Reference Number	10	Revision Number	1	
Date of Assessment	Sept 2009 reviewed 21.09.11			
Description of Task/Activity/Premises assessed	Astley Burf OAC Weather Lane Astley Burf Stourport on Severn DY13 0SF Archery			
People considered by this assessment	Employees / Volunteers	x	Women of child bearing age	x
	Young Persons/Children	x	Contractors	
	Visitors (invited)	x	Members of Public	
	Others (Specify below)			
Reference No of Linked Assessments				
Lead Assessor	Richard Lisseter			
Assessors signature				
Others involved in the assessment	Original Assessment led by Mike Morton DCS Safety Section Reviewed by Richard Lisseter and Karen Dutton			
Manager	Karen Dutton			
Manager's Signature				
Date for review	6 th July 2012			

Dudley MBC General Risk Assessment Record

Assessment Ref: 10	Page 2 of 4	Manager:
Date of Assessment: May 2008	Revision No: 1	Managers Signature:

No	Hazard	Hazard/Risk Description	Existing Control Measures	Residual Risk (L)(M)(H)	Further Action Required
1	Lack of knowledge	Unauthorised access onto range	Archery takes place on designated delineated ranges, with defined waiting areas, shooting lines and target lines with targets mounted on stands and curtain back stop for arrows and a defined over shoot area. The activity is controlled by teaching staff and is away from all other activities undertaken within the centre. The Grand National Archery Society (GNAS) guidance is followed	L	
2	Impact/ Stabbing	Hit by an arrow	Verbal instruction Strict rules and conduct Appropriate range layout Constant supervision Archers retire from shooting line to waiting area after last arrow has been shot. First Aider on site	L	
3	Slips / Trips	Tripping on Range	Verbal instruction Strict rules and conduct Constant supervision NO RUNNING Instructor to keep current GNAS qualifications and updates	L	
4	Impact	Bruising on arms from bow string "wobble"	Verbal instruction on use of equipment Appropriate protection to be worn i.e. long sleeves & arm guards Instructor to keep current GNAS qualifications and	L	

			updates		
5	Stabbing	Walking into arrows on target or in ground	Verbal instruction on how to safely extract arrows Supervision NO RUNNING All archers removed from shooting area when arrows are being retrieved. Instructor to keep current GNAS qualifications and updates	L	
6	Equipment	Equipment Failure	Equipment is inspected prior to use by Leader	L	
7	Stabbing	Arrow Overshoot	Netting behind targets, some trees behind netting, supervision of area at side of shoot range, low poundage bows used for under 11s children. Dead Ground within 100 yds overshoot? Conifers have been planted which when mature will provide a further screen for overshoot. Until they mature no-one over year 6 age can participate.	L	Review when trees are mature

Dudley MBC Risk Assessment Action Plan



Assessment Ref:	Revision No:
Manager:	Page of

Hazard No.	Further Actions Required	Planned Completion Date	Date Completed

<p>The above actions have been agreed as reasonably practicable steps to reduce risk</p> <p>Manager's Signature: _____ Date: _____</p>
<p>The actions referred to above have been completed.</p> <p>Manager's Signature: _____ Date: _____</p>

Hazard Identification Prompt Sheet

This must be used as a prompt for identifying hazards and must not be considered as a comprehensive list of all hazards that may be present.

	Hazard Type	Details
Machinery	Crushing	
	Cutting / Shearing	
	Entanglement	
	Drawing-in / Trapping	
	Impact	
	Stabbing	
	Abrasion	
	High Pressure	
	Radiation	
	Electricity	
Workpractice	Highly repetitive actions	
	Stressful postures	
	Lifting / Handling	
	Mental Overload / Stress	
	Visual fatigue	
	Inadequate rest breaks	
Substances	Toxic substances (fluids/gas/mist/fumes/dust)	
	Corrosive substances	
	Irritant/Harmful substances	
	Flammable substances	
	Explosive substances	
	Biological hazards	
	Substances harmful to environment	
Environment	Hot or cold surface(s)	
	Hot or cold ambient temperatures	
	Poor ventilation/Risk of O ₂ depletion	
	Confined or limited spaces	
	Significant noise	
	Significant vibration	
	Poor lighting	
	Work heights that present risks	
	Slips / Trips	
	Vehicles	
Human Factors	Inconsistent application of rules	
	Low levels of supervision/monitoring	
	Poor communication	
	Poor information	
	Lack of knowledge	
	Poor training	
	Lack of experience	